

## **Tanners Creek Design Control Committee Checklist**

The following must be submitted for review and approval by the Tanners Creek Design Control Committee (DCC) prior to construction:

- Full civil plans prepared by a civil engineer (paper, .pdf and .dwg)
- Color building elevations (all sides) and building rendering (paper, .pdf and .dwg)
- Landscape plan prepared by a registered landscape architect (paper, .pdf and .dwg)
- Outdoor lighting plan (paper, .pdf and .dwg)

A letter of approval must be issued by the DCC prior to construction even if a building permit has been issued by the permitting municipality.

A pre-construction meeting must be held on site prior to construction start. The preconstruction meeting must include a representative of the owner, contractor, permitting municipality and Tanners Creek Owner Association.

After completion of construction, the property owner must receive a letter of completion from the DCC prior to occupancy. The permitting municipality will not issue a Certificate of Completion or Certificate of Occupancy without this letter.